

## Colsterworth and District Parish Council

### Minutes of the meeting held on Tuesday 7th June 2011

#### Public Forum

There were 4 members of the public present.

Mrs Helen Bill made a short statement to the council on Neighbourhood Watch

#### Present:

Councillors: C Atter, M Cooper, A Carsley, D Hamilton-Hinds, D Cox, C Russell, B Palmer, A Wood, W Scorrer, J Weston, P Cox, I Greenwood

District Councillor Bob Adams (Isaac Newton)

**All Parish Councillors are reminded that by law they are summoned to attend all Parish Council meetings. If they are unable to attend they must advise the Parish Clerk with a reason for non-attendance preferably before the meeting from which they will be absent – failure to forward this information means a Parish Councillor is shown as absent.**

#### 1. Apologies for Absence

District Councillor Martin Wilkins (Morkery)

**Absent:** None

#### 2. Chairman's remarks

Chairman added a non-contentious item "Co-option of Councillors" to the agenda .

#### 2a. Co-option of Councillors

Alan Simmons and Jon Clark were co-opted as representatives for North Witham Ward.

#### 3. To receive declaration of interest in accordance with LGA 2000

None.

#### 4. Minutes of the previous meeting

Please note the minutes are distributed in note form each month to all Parish Councillors so that they may make comments and alterations via the Parish Clerk thus saving valuable time at the Parish Council's next meeting when approving the minutes. These were agreed.

#### 5. Waste Recycling Group

The local Site Manager Martin Robinson explained the operation and procedures for minimising the odour and litter emanating from the landfill site. Councillors thanked him for a most interesting and informed presentation. A local site visit is to be arranged.

#### 6. Selection of Portfolio holders and membership of groups

It was agreed by councillors that current system of formalised groups does not work. It was agreed that it would be more appropriate for "project groups" to be formed as and when required.

#### 7. Emergency Plan Update

Councillor Irene Greenwood briefed the council on her attendance of the LALC Emergency Planning training course. Local Emergency Plans should be designed to complement those of County and District Council and act as a reference point for the authorities in the event of an incident where local knowledge and local facilities are needed to be made available. Councillor Greenwood will complete the Emergency Plan on that basis.

#### 8. Queen's 2012 Diamond Jubilee

Councillor Paul Cox agreed to contact local groups with the objective of forming an organising committee to plan a street party around the weekend of June 2<sup>nd</sup> – 5<sup>th</sup> 2012.

#### 9. Clerk's Report and items arising from Minutes

- a) A meeting with Waste Recycling Group Estate Manager Alan Bulpin has been arranged for Friday 10<sup>th</sup> June to discuss the possible transfer of the "old railway line" land to the Parish Council.
- b) Public footpath 21. Progress in resolving the issue of overhanging trees is slow.
- c) Grass verges – building plot adjacent to the "The Knoll" on Bridge End. The owner has confirmed that the verges will be made good when the heavy building work has been completed.
- d) Public footpath 17 & 18 have been strimmed and the embankment steps repaired
- e) Play Areas. Recommendations for priority work contained in the Wicksteed annual inspection report will be carried out along with some repainting of the equipment. A budget of up to £1000 was agreed.

- f) War Memorial. Quotes will be sought to remove the old DPC which is believed to be causing the stonework to hold water and thus suffering due to frost damage during winter months.
- g) School Lane. The area of land adjacent to the River Witham has become overgrown and untidy. The area will be tidied up.
- h) VAS Bourne Road.  
The Vehicle Activated Speed sign on the south side of Bourne Road is still not operational. LCC Road Safety Partnership is aware and discussing with their contractors. The cost for an additional VAS will be requested for the approach to Colsterworth from the Stainby direction.

## 10. Portfolio Reports

Recreational Project. Councillor Brenda Palmer will report progress with the Social Club and Village Hall after the next meeting which is scheduled for 29<sup>th</sup> June 2011.

## 11. Correspondence

LCC Planning Minerals and Waste – draft waste policy DM19 consultation  
 SKDC Business Rates Continuance of “nil” rates to 30 Sept 2012 (Old Post Lane cemetery)  
 SKDC Legal & Dem. Standards Committee Meeting – request for representative

## 12. Planning Applications

### SKDC PLANNING

#### The following applications were received:

S11/0749/FULL/PC1	Mr Andrew Croft	Change of use of playroom/store to annexe 22 Woodlands Drive, Colsterworth
S11/1172/TPO	Mr R Gregory	Fell 2 trees 18 Woodlands Drive, Colsterworth

#### SKDC Planning Permission Withdrawal

None

#### SKDC Planning Permission Refusal

None

#### SKDC Planning Permission Approval

S11/0732/HSH/PC1	Mr Craig Groves	Two storey side and single storey front extensions 26 Meadow Close, Colsterworth
S11/0750/OUT/PC1	Mr & Mrs J Wilson	Extension of time limit on S08/0283 – Ind. Unit turning Areas, HGV Parking & car parking (outline) Jubilee Business Park, Honey Pot Lane, Colsterworth
S11/0641/FULL/PC1	Mr P Southerington	change of use to B8 (open) storage and formation of access Bourne Road, Colsterworth
S11/0730/HSH	Mr M Addelee	Extension to bungalow to form garage and porch Bankside, Water Lane, North Witham
S11/0726/HSH	Mrs T Keenlyside	replacement porch, 5 Back Lane, Colsterworth
S11/1205/S198	Mr C Boxall	Fell dead ash tree. 14 Woodlands Drive, Colsterworth

#### SKDC Planning Appeal

None

#### SKDC Planning Permission Withdrawal

None

#### SKDC Planning Permission Refusal

None

## 13. FINANCE: Accounts for Payment

CHEQUE NUMBER	SUPPLIER	DETAILS	VALUE £'s
102637	AON	Council insurance	578.24
102638	K Atter/M Robertshaw	Community Cleaners (May)	253.28
102639	J Hannam	Clerk's salary & expenses (May)	711.44
102640	M Barton	Internal auditor	75.00
102641	LALC	Course fee (Emergency Planning)	6.00
102642	NB & JL Weston	Hedge cutting	96.00

102643	G Brumpton	Village maintenance	92.50
102644	Cols. Village Hall	Annual parish meeting hall hire	18.00
102645	Eurooffice Ltd	stationery	70.76
102646	Rick Webster	Village maintenance	496.80
102647	WG Harrison Ltd	In Touch (May)	189.00
102648	Parsons Containers	Storage hire	25.02
102649	WR Cooper	Village maintenance	520.00
<b>TOTAL</b>			<b>£3,132.04</b>

**APPROVED by Parish Council**

**Summary of Accounts:**

Income	16,150.13
Expenditure	5,518.80
Excess Income over Expenditure	<b>£ 10,631.33</b>

**Bank balances at 31 May 2011**

HSBC: Community Account	17,485.68
High Interest Account	9,031.15
High Interest Bond	30,000.00
<b>Total</b>	<b>£ 56,516.83</b>

**PARISH PLAN FUND**

<b>£2084.50</b>	<b>balance April '08</b>
<b>1000.00</b>	<b>Lincs Waste (donation)</b>
<b>-30.02</b>	<b>NW play area – paint (climbing frame)</b>
<b>-250.00</b>	<b>“ “ – sand blasting</b>
<b>-142.00</b>	<b>labour (painting climbing frame)</b>
<b>-544.90</b>	<b>Xmas lights/electrics</b>
<b>-189.27</b>	<b>youth disco (£90.00+50.00+49.27)</b>
<b>-1400.00</b>	<b>grant to youth club</b>
<b>-63.00</b>	<b>Parish Plan – update 2011-2012</b>
<b>£464.81</b>	<b>current balance (included in Bank balances above)</b>

**14. Parish Maintenance and Other Matters**

- Post Lane/Stainby Road/Old Post Lane crossroad junction repairs
- additional VAS sign Bourne Road plus check calibration on all others
- overhanging trees on “jitty” footpath
- litter bin on Woolsthorpe Play area emptying

There being no other business the Chairman closed the meeting at 9.45 pm

Signed

Chairman

**THE DATE OF THE NEXT PARISH COUNCIL MEETING IS AT  
7.25PM ON THE 5th JULY 2011**

Attendance to date (May to April – annual maximum 10)

	<u>Attended</u>	<u>Apologies</u>	<u>Absent</u>
C Atter	2		
M Cooper	2		
A Wood	2		
I Greenwood	1	1	
D Hamilton-Hinds	2		
J Weston	1	1	
A Carsley	2		
D Cox	2		
P Cox	1		1
B Palmer	2		
C Russell	2		
W Scorrer	1	1	